



MainStream GS
Increasing Performance, Sustaining Gains



Schedule
Contract GS-10F-0310U

GENERAL SERVICES ADMINISTRATION
Federal Acquisition Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is: <http://www.GSAAdvantage.gov>.

MISSION ORIENTED BUSINESS INTEGRATED SERVICES (MOBIS)
Federal Supply Group: 874 Class: R499

Special Item Numbers: 874-1, 874-1RC, 874-7, and 874-7RC

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Contract Number: GS-10F-0310U
Contract Period: July 28, 2008 through July 27, 2013
Option Period 1: July 28, 2013 through July 27, 2018
Approved through Modifications PS-0002 dated 24 March 2010 and PS-0009 dated 01 April 2013



*For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at <http://www.fss.gsa.gov>*

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Introduction to MainStream GS, LLC

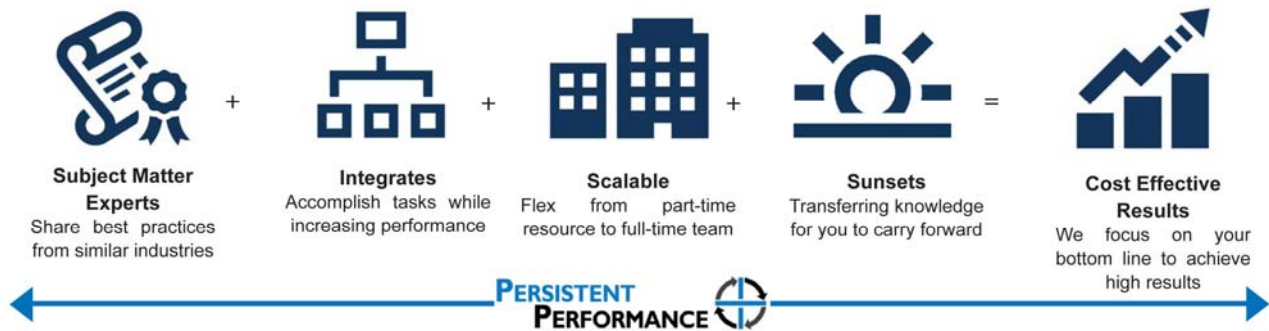
MainStream GS, LLC (“MainStream”) is a veteran owned, SBA certified small business professional services firm whose mission is to assist our clients in increasing performance and sustaining gains. Based on your specific needs, we deploy integrated teams of subject matter experts and project support staff familiar with your environment to work closely with your staff. This delivers lower cost, high results and effective knowledge transfer for a great return on investment and organic capability to move forward long after the project is complete.



MainStream’s professional consulting services span across three primary solutions areas:

Performance Improvement	Program Management and Project Support	IT Professional Services
		
<ul style="list-style-type: none"> • Strategy Execution • Culture Improvement • Change Management • Workforce Engagement and Job Relations • Process Optimization 	<ul style="list-style-type: none"> • Portfolio Management • Supply Chain Management • Support Analysts • Safety and Health (ESOH/VPP) 	<ul style="list-style-type: none"> • IT Assessments • Business Process Optimization • Data Analytics • Cyber Security

MainStream increases performance and sustains gains for clients through focusing on the following principals:



MainStream has successfully supported public and private sector organizations for over a decade. At our core, MainStream is a team of customer centric problem solvers with a broad and deep toolbox. MainStream seeks to integrate our lessons learned and industry best practices with client operations rather than force a proprietary methodology upon our clients. MainStream's consultants average over 20 years of hands-on industry experience.

The Company works across a number of vertical domains and solutions areas including Maintenance, Repair and Overhaul / Depot Maintenance, Aerospace and Defense, Environmental Safety and Occupational Health, Health Care / Health Care Administration, Patient Safety, Pharmaceutical, Financial Management/Cost Improvement, Operations Research, Logistics, and Supply Chain Management.

Since founded, MainStream has successfully completed engagements in 18 countries across four continents. Current and recent clients include:

- Air Force Reserve Command (US Air Force)
- US Air Forces Europe (US Air Force)
- Warner Robins Air Logistics Complex (US Air Force)
- Air Combat Command (US Air Force)
- US Third Army – ARCENT (US Army)
- Office of Business Transformation (US Army)
- District of Columbia Housing Authority (Local Government)
- Air Mobility Command (US Air Force)
- National Aeronautics and Space Administration (NASA) Goddard Space Flight Center (Federal Civilian)
- National Aeronautics and Space Administration (NASA) Wallops Flight Facility (Federal Civilian)
- Ogden Air Logistics Complex (US Air Force)
- Air Force Materiel Command (US Air Force)
- Pacific Air Forces (US Air Force)
- Air Force Nuclear Weapons Center (US Air Force)
- City of Galveston, TX (Local Government)
- Machine Solutions, Inc. (Commercial)
- Air Force Research Laboratory (US Air Force)
- Strategic Systems Programs (US Navy)
- Joint Base Anacostia-Bolling (US Military)
- USS John C. Stennis (US Navy)
- City of Cedar Rapids, IA (Local Government)
- The Rogosin Institute (Commercial)
- F. Hoffmann-La Roche Ltd (Commercial)
- Air Force Supply Chain Maintenance Group (US Air Force)
- Hayssen Flexible Systems (Commercial)
- Hampton Roads Chamber of Commerce (Local Government)
- Air Force Installation and Mission Support Center (US Air Force)
- Vermont Army National Guard (US Army)

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Placing an Order

GSA's streamlined ordering procedures have reduced the tedious, time-consuming government procurement process to a few simple steps. GSA has accomplished this by pre-qualifying vendors to perform a wide range of services. GSA has reviewed vendor qualifications, capabilities, and cost schedules in advance of the need for services, and identified these vendors, by type of service, on its [Advantage! website](#). This approval is valid for all organizations in the federal government and other governmental agencies, and the entire process can be completed in as little as a few weeks.

To obtain GSA MOBIS Schedule services and products, you work directly with MainStream GS. Use the following simplified procedure for placing an order:

- Step 1:** Identify, document, and quantify your requirements and review your requirements with your MainStream GS contact, so that you have a mutually agreed upon Statement of Work (SOW) that addresses work to be accomplished, deliverables, period of performance, and other applicable requirements.
- Step 2:** Establish funding
- Step 3:** Issue a Request for Proposal (RFP) to three approved GSA MOBIS vendors. The vendors submit their proposals to you/your agency, or a "no bid" response to your contracting organization.
- Step 4:** Conduct a review and select the best value contractor.
- Step 5:** Place a delivery order directly with the selected contractor. If desired, GSA Regional Offices are available to assist you during the procurement process under a fee-for-service arrangement, but GSA is not required to be involved in any of the steps outlined above.

Contract Items Awarded

Integrated Consulting Services – Special Item Number (SIN) 874-1

Utilizing the GSA MOBIS program, Federal agencies can contract MainStream GS to provide expert advice and assistance in support of an agency's mission-oriented business functions. Services covered by this SIN include:

- Management or strategy consulting, including research, evaluations, studies, analyses, scenarios/simulations, reports, business policy and regulation development assistance, strategy formulation, and expert witness services
- Facilitation and related decision support services
- Survey services, using a variety of methodologies, including survey planning, design, and development; survey administration; data validation and analysis; reporting, and stakeholder briefings
- Advisory and assistance services in accordance with FAR 37.203

Examples of consultation include but are not limited to: strategic, business and action planning; high performance work; process and productivity improvement; systems alignment; leadership systems; organizational assessments; cycle time; performance measures and indicators; program audits; evaluations; and customer training.

Recovery Purchasing – SIN 874-1RC

This GSA Schedule SIN provides for state and local governments to use GSA Schedules for disaster recovery as provided for in Section 833 of the National Defense Authorization Act for Fiscal Year 2007, commonly known as the John Warner National Defense Authorization Act (P.L. 109-364). Specifically, it authorizes the use of Federal Supply Schedules by state and local governments to facilitate recovery from major disasters, terrorism, nuclear, biological, chemical, or radiological attacks. The disaster must be declared by the President under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et. seq.).

Integrated Business Program Support Services – SIN 874-7

Services may also include management or integration of programs and projects to include, but not limited to program management, program oversight, project management, and program integration of a limited duration. A variety of functions may be utilized to support program integration and project management tasks. Contractors shall provide services to assist agencies in managing their mission-oriented business projects or programs and achieving mission performance goals. Services covered by this SIN include:

- All phases of program or project management, from planning to closeout
- Operational/administrative business support services in order to carry out program objectives

Recovery Purchasing – SIN 874-7RC

This GSA Schedule SIN provides for state and local governments to use GSA Schedules for disaster recovery as provided for in Section 833 of the National Defense Authorization Act for Fiscal Year 2007, commonly known as the John Warner National Defense Authorization Act (P.L. 109-364). Specifically, it authorizes the use of Federal Supply Schedules by state and local governments to facilitate recovery from major disasters, terrorism, nuclear, biological, chemical, or radiological attacks. The disaster must be declared by the President under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et. seq.).

Labor Categories Available in all SINS

The following is a list of the approved labor categories available in all three of the awarded SINS. A more detailed description of each labor category is provided in the following section. Pricing is provided on page 10.

Program Management

Project Manager

Consultant Level 3

Consultant Level 2

Consultant Level 1

Sr. Program Analyst

Program Analyst

Analyst

Administrative Assistant

Labor Category Position Descriptions

Program Management

Functions: Acts as the senior manager and administrator for a program, which can comprise multiple projects or sub-projects. This position serves as the senior level interface and point of contact with Government leadership and Program Executive Officers and leads senior government stakeholder alignment and briefing sessions. The Program Manager can have management oversight for one or more project managers within a Program. The Program Manager has responsibility for key management functions such as Planning, Quality Management, Financial Management, Resource Management, Performance Management, and Organizational Change Management.

Education: A master's degree or equivalent in engineering, scientific, technical, or business management disciplines from an accredited college or university.

Experience: A total of at least 15 years of management and supervisory experience, which included performance of the foregoing functions with respect to Commercial and DoD programs/projects

Project Manager

Functions: Acts as the overall project manager for the contract effort. Serves as the working level primary interface and point of contact with Government program authorities and representatives on program/project and contract administration issues. Plays lead role in project planning, scheduling and performance monitoring by developing management procedures and controls, planning and directing project execution, and monitoring and reporting progress. Can manage acquisition and employment of project resources. Manages and controls financial and administrative aspects of the program/project with respect to contract requirements.

Education: A bachelor's or equivalent in engineering, scientific, technical or business management disciplines from an accredited college or university.

Experience: A total of at least ten (10) years of management and supervisory experience, which included performance of the foregoing functions with respect to Commercial and DoD programs/projects

Note: 2 Yrs Experience is equivalent to one (1) year of formal education
8 Yrs Exp = bachelors degree
12 Yrs Exp = masters degree

Consultant Level 3

Functions: Serves as the primary on-site interface and point of contact with Government Site authorities and representatives on program/project and contract administration issues. Supervises program/project operation by developing management procedures and controls, planning and directing project execution, and monitoring and reporting progress. Manages acquisition and employment of program/project resources. Manages and controls financial and administrative aspects of the program/project with respect to contract requirements.

Education: A master's or postgraduate degree in engineering, scientific, technical or business management disciplines from an accredited college or university.

Experience: A total of at least ten (10) years of management and supervisory experience, which included performance of the foregoing functions with respect to, commercial, or DoD programs/projects.

Consultant Level 2

Functions: Independently applies subject matter expertise to various project / program initiatives. Investigates, analyzes, plans, designs, develops, implements, or evaluates solutions for project/program efforts. Provides expert level issue resolution and recommendation support to achieve desired program outcomes. Specialized expertise may include, but is not limited to, the following functional areas: Lean, ToC, Six Sigma, Strategy Deployment, logistics, maintenance, supply Chain, financial management, security management, information management, contracting, etc.

Education: A bachelor's or postgraduate degree in engineering, scientific, technical or business management disciplines from an accredited college or university.

Experience: A total of at least 8 years of experience in the field of specialized expertise, which included performance of the foregoing functions in the area of expertise, with respect to Commercial and government programs/projects.

Consultant Level 1

Functions: Independently applies subject matter expertise to various project / program initiatives. Investigates, analyzes, plans, designs, develops, implements, or evaluates solutions for project/program efforts. Provides expert level issue resolution and recommendation support to achieve desired program outcomes. Specialized expertise may include, but is not limited to, the following functional areas: Lean, ToC, Six Sigma, Strategy Deployment, project management, logistics, maintenance, supply chain, financial management, security management, information management, IT services, contracting, etc.

Education: A bachelor's or postgraduate degree in mathematics, statistics, or a business or management discipline such as business administration, accounting, finance, economics, or management information technology.

Experience: A total of at least six (6) years of experience in performing the foregoing functions with respect to government programs/projects.

Sr. Program Analyst

Functions: Interfaces with the client on a day-to-day basis. Supports the completion of specific tasks of a project within estimated timeframes and budget constraints. Supports presentations and client meetings. Leads teams in performing process, data, and workflow modeling in support of planning and analysis efforts using both manual and automated tools. Leads teams in conducting economic and business case analysis and providing decision support to senior management. Leads teams dedicated to Lean 6-Sigma applications. Assists in strategic planning, visioning, and goal setting for senior management. Performs economic analysis and conducts analysis supporting business case analysis Provides business support for Lean 6-Sigma Teams. Specialized expertise may include, but is not limited to, the following functional areas: Lean, ToC, Six Sigma, Strategy Deployment, project management, logistics, maintenance, supply Chain, financial management, security management, information management, IT services, contracting, etc.

Education: A bachelor's degree in mathematics, statistics, or a business or management discipline such as business administration, accounting, finance, economics, or management information technology.

Experience: A total of at least four (4) years of experience in performing the foregoing functions with respect to government programs/projects.

Program Analyst

Functions: Interfaces with the client on a day-to-day basis. Supports the completion of specific tasks of a project within estimated timeframes and budget constraints. Supports presentations and client meetings. Supports teams in performing process, data, and workflow modeling in support of planning and analysis efforts using both manual and automated tools

Supports teams in conducting economic and business case analysis and providing decision support to senior management. Supports teams dedicated to Lean 6-Sigma applications. Assists in strategic planning, visioning, and goal setting for senior management. Performs economic analysis and conducts analysis supporting business case analysis Provides business support for Lean 6-Sigma Teams. Specialized expertise may include, but is not limited to, the following functional areas: Lean, ToC, Six Sigma, Strategy Deployment, project management, logistics, maintenance, supply Chain, financial management, security management, information management, IT services, contracting, etc.

Education: A bachelor's degree in mathematics, statistics, or a business or management discipline such as business administration, accounting, finance, economics, or management information technology.

Experience: A total of at least two (2) years of experience in performing the foregoing functions with respect to government programs/projects.

Analyst

Functions: Gather and analyze data to identify strategy, operations, and technology improvements. Assist senior consultants to develop models, perform detailed analyses, and work on research assignments both in the office and at client sites supports the completion of specific tasks of a project within estimated timeframes and budget constraints. Supports presentations and client meetings. Supports teams in performing process, data, and workflow modeling in support of planning and analysis efforts using both manual and automated tools.

Leads teams in conducting economic and business case analysis and providing decision support to senior management. Supports teams dedicated to Lean 6-Sigma applications. Assists in strategic planning, visioning, and goal setting for senior management. Performs economic analysis and conducts analysis supporting business case analysis Provides business support for Lean 6-Sigma Teams. Specialized expertise may include, but is not limited to, the following functional areas: Lean, ToC, Six Sigma, Strategy Deployment, project management, logistics, maintenance, supply Chain, financial management, security management, information management, IT services, contracting, etc.

Education: A bachelor's degree in mathematics, statistics, or a business or management discipline such as business administration, accounting, finance, economics, or management information technology.

Experience: A total of 1 - 3 years of experience in performing the foregoing functions with respect to government programs/projects.

Administrative Assistant

Functions: Progressive experience in office automation tools and supporting project work. Knowledgeable in computer based documentation and media presentation techniques to include document image processing, technical typing and word processing. Able to integrate inputs from various sources to create a cohesive product. Prepares both graphical and narrative presentation materials

Education: Must possess a minimum of a high school diploma

Experience: Demonstrated experience of at least two (2) years in the administrative field.

Note: 2 Yrs Experience is equivalent to one (1) year of formal education
8 Yrs Exp = bachelors degree
12 Yrs Exp = masters degree

Labor Categories and Hourly Rates
SINs 874-1/1RC; 874-7/7RC

Title	Rate
Program Management	\$232.55
Project Manager	\$175.50
Consultant 3	\$189.44
Consultant 2	\$164.50
Consultant 1	\$141.50
Sr. Program Analyst	\$114.50
Program Analyst	\$100.00
Analyst	\$ 75.00
Administrative Assistant**	\$ 40.00

***Indicates SCA eligible categories. See the SCA Matrix following the price list for additional information regarding these labor categories.*

SCA MATRIX

SCA Eligible Contract Labor Category	SCA Equivalent Code – Title	WD Number
Administrative Assistant	01020 Administrative Assistant	05-2103

“The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.”

Customer Information

1. a. **Awarded Special Item Numbers:**
 - 874-1: Integrated Consulting Services
 - 874-1RC: Integrated Consulting Services - Recovery Purchasing
 - 874-7: Integrated Business Program Support Services
 - 874-7RC: Integrated Business Program Support Services – Recovery Purchasing
- b. **Lowest Priced Model and Lowest Unit Price:** See page 10 for Labor Categories and Hourly Rates.
- c. **Hourly Rates:** See pages 7 – 9 for Labor Category Descriptions.
2. **Maximum Order:** For MOBIS Schedule orders valued over \$1,000,000, GSA recommends that the ordering activity seek price reductions.
3. **Minimum Order:** For MOBIS Schedule orders, the minimum order designated is \$100.
4. **Geographic Coverage (delivery Area):** Domestic only (48 contiguous states and Washington, D.C.).
5. **Point(s) of production (city, county, and state or foreign country):** MainStream GS, LLC, 125 Robins Square Court, Robins, IA 52328.
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted). See Attachment.
7. **Quantity discounts:** None Offered.
8. **Prompt payment terms:** Net 30 days.
9. a. **Notification that Government purchase cards are accepted below micro-purchase threshold:** Government purchase cards will be accepted below the micro-purchase threshold.
- b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** Government purchase cards will not be accepted above the micro-purchase threshold.
10. **Foreign items (list items by country of origin):** N/A
11. a. **Time of Delivery (Contractor insert number of days):** Will adhere to delivery schedule specified by the purchase order / task order.
- b. **Expedited Delivery:** Contact contractor for time of delivery.
- c. **Overnight and 2-day delivery:** Contact contractor for time of delivery.
- d. **Urgent Requirements:** Contact contractor for time of delivery.
12. **F.O.B Points(s):** Destination.
13. a. **Ordering Address:** MainStream GS, LLC, 125 Robins Square Court, Robins, IA 52328.
- b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. Payment address: MainStream GS, LLC, 125 Robins Square Court, Robins, IA 52328
15. Provision: Contractor's standard commercial warranty.
16. Export Packing Charges (if applicable): N/A
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor
18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
19. Terms and conditions of installation (if applicable): N/A
20. a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A
b. Terms and conditions for any other services (if applicable): N/A
21. List of service and distribution points (if applicable): N/A
22. List of participating dealers (if applicable): N/A
23. Preventive maintenance (if applicable): N/A
24. a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT): The EIT standards can be found at: www.Section508.gov/.
25. Data Universal Numbering System (DUNS) number: 133124300
26. Notification regarding registration in the System for Award Management (SAM) database (formerly Central Contractor Registration (CCR)): Registered

About GSA MOBIS Schedules

The GSA MOBIS Federal Supply Schedule offers Federal agencies a streamlined procurement vehicle for obtaining services and products for the implementation of business improvement, quality management, and other related system change processes.

Advantages

- Dramatic reduction in lead time to obtain services and products (typically a few weeks or less)
- Delivery Order awards are based on Best Value
- Competitive requirements have been met
- Prices have been determined to be fair-and-reasonable, and
- All applicable laws and regulations have been applied (including small business set-asides)
- No maximum order limitations
- Five (5) year contract with up to three to five (3 – 5) year option periods
- Contractor / customer direct relationship - no transfer of funds to GSA

Authorized Users

Authorized users of the GSA MOBIS Schedule include:

- All Federal agencies and activities in the executive, legislative, and judicial branches
- Government contractors authorized in writing by a Federal Agency pursuant to CFR 51.1
- Mixed ownership government corporations as defined in the Government Corporation Control Act
- The government of the District of Columbia
- Other activities and organizations authorized by statute or regulation to use the GSA as a source of supply

Scope of Work

With the emphasis on reinventing, reducing bureaucracy, rewarding innovation, and improving customer service, it is important for your agency to have access to management, organizational, and business improvement services. The GSA MOBIS Schedule can be used to conduct a wide range of services focused on improving the performance of Federal agencies. Examples of services that can be provided include, but are not limited to:

- Strategic Planning, and Strategy Alignment and Deployment
- Information Technology Initiatives (related to business improvement efforts)
- Benchmarking
- Quality Management
- Continuous Process Improvement
- Business Process Reengineering
- Strategic Sourcing
- Financial Management Analysis (related to business improvement efforts)
- Activity Based Costing Support and Analysis
- Individual and Organizational Assessments
- Surveys, Assessments, and Evaluations
- Process Modeling, Simulation, and Improvement
- Performance Management
- Performance Measurement